

RISK ASSESSMENT FORM

Activity or Situation	Para Games
Venue	Hardenhuish School

Potential hazards	Potential Outcome	Likelihood/Probability	Risk Rating (Outcome x probability)	Action
Fire/Emergency evacuation	5	1	5	<p>Staff escorting students to be made aware of Fire procedures. Fire assembly points to be identified.</p> <p>Visiting schools must have register of all children in case of evacuation. Visiting staff are responsible for ensuring all their students are evacuated to Fire Assembly points.</p>
Student becomes lost	2	1	2	<p>Visiting students must be supervised at all times by own staff.</p> <p>All Huish staff should be aware that students are visiting and be aware of possibility of lone students.</p> <p>Students to remain in the Sports Hall for duration of the event.</p>
Student becomes ill/needs medical attention	2	2	4	<p>Visiting staff to ensure they have full medical details of all their students, including emergency contact details.</p> <p>Trained first aiders only to implement first aid.</p> <p>Students must be advised to bring drinking water and be able to access toilets at all times.</p>
Slip/Trip/Fall	3	1	3	<p>Site H&S procedures are in place. Fire exits to be kept clear.</p> <p>All venues, apparatus and equipment must be checked before use.</p> <p>Staff to outline any potential hazards to students.</p> <p>Staff to ensure students understand how to safely use all equipment .</p>

				First Aid kits to be on hand
Additional notes: Visiting school to inform venue of any specialist access requirements				

Potential Outcome	Numerical Value	Likelihood/Probability	Numerical Value	Risk Rating	
Minor injury	1	Unlikely	1	1 – 5	LOW
Injury needing medical attention	2	Low possibility	2	6 – 12	MED
Injury-off work/school	3	Possible	3	12 +	HIGH
Serious injury/long term	4	Probable	4		
Fatality	5	Near certainty	5		

Low Risk	Visit may proceed
Medium Risk	Consultation with Head required
High Risk	VISIT MAY ONLY PROCEED WITH COUNTY APPROVAL